



Site Stakeholder Group

TRAWSFYNYDD SITE

**MINUTES OF THE NINTH MEETING OF THE
SITE STAKEHOLDER GROUP
HELD AT THE CONFERENCE AND INDUCTION CENTRE
ON MONDAY 1 DECEMBER 2008**

PRESENT

Cllr J Isgoed Williams Chairman, Trawsfynydd Community Council

Trawsfynydd Site

Dr Phil J Sprague	Site Director
Mrs Edwina Winter	Deputy Site Director
Mr Mark Stubbs	Plant Manager
Mr Robin S Ward	Site Health Physicist
Mr Raymond Parry	SJC
Mr David Finchett	Senior Project Manager
Mr Richard Foxhall	Communications Officer
Mr Ray Gwyn Jones	Magnox North - Maentwrog
Mrs Karen Hughes	Communications Assistant – Secretariat

Nuclear Decommissioning Authority

Ms Gill Eilbeck	Site Project Controls Manager
Mr Glenn Vaughan	Site Programme Manager

Gwynedd Council

Mr Emyr Searell Jones	Public Protection Senior Manager
Mrs Shirley Huws	

Town and Community Councils

Cllr John LI Richards	Talsarnau Community Council
Cllr D Morris Jones	Penrhyndeudraeth Town Council
Cllr Beryl W Williams	Ffestiniog Town Council
Cllr D Meredydd Williams	Maentwrog Community Council

Community Groups and Organisations

Mr Idwal W Williams	Traws-Newid
Mr Islwyn Morris	Deudraeth Cyf

Observers

Mr Alan Hall	Welsh Water Authority
Mr Peter Ford	HM Principal Inspector NII
Mr Ian Bretherton	HM Principal Inspector NII
Mr Stuart Conney	Food Standards Agency
Mrs Catrin Roberts	Welsh Assembly Government
Mr Elfyn Llwyd	Member of Parliament
Mrs Eirian V Lewis	Magnox North – Oldbury Site

Non members

Mr Gwynfor Owen	Cymen
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1. The Chairman welcomed all to the meeting and introduced Gill Eilbeck as the Site Projects Control Manager for the NDA. He also welcomed Eirian Vaughan Lewis from Oldbury. The Chairman informed the meeting that Andy McAteer had recently suffered a bereavement through the loss of his father.
Action: Karen Hughes to send a letter of condolence.

2. Apologies for Absence

Mr David Hinchliffe	Magnox North
Inspector Meirion Ellis	North Wales Police
Mr Mike Willis	Countryside Council for Wales
Mr Mark Drulia	Magnox North
Mrs Sara Johnston	NDA
Mrs Sonia Thompson	North Wales Ambulance
Lord Dafydd Elis Thomas	Assembly Member
Mr John Gilliland	Health and Safety Executive
Mr Dylan Griffiths	Gwynedd Council
Cllr Tom G Ellis	Gwynedd Council
Cllr Gwilym Euros Roberts	Gwynedd Council
Mr Keith T O'Brien	Snowdonia National Park Authority
Mr Andrew Fairhurst	Environment Agency
Mr Iwan Jones	Snowdonia National Park Authority
Mr H Madog Jones	Magnox North
Mr Andy McAteer	Magnox North
Mr John Idris Jones	Magnox North

3. Approve Minutes of Meeting held on the 2 June 2008

- 3.1 The minutes were approved and accepted as being a correct record of the proceedings.

4. Matters arising from the Minutes of Meeting held on the 2 June 2008

- 4.1 There were no matters arising from the minutes.

5. Chairman's Address

- 5.1 The Chairman had attended 3 meetings on Site.
- 5.2. The Chairman had attended a meeting of SSG Chairs at Manchester on the 27 October 2008. Under the chairmanship of Neil Baldwin the main topic of discussion was the separation of Magnox Electric to Magnox North and Magnox South.
- 5.3 The Chairman and Richard Foxhall had attended a meeting at the NDA offices in Warrington where discussions regarding the new methods and responsibilities of SSG Chairs and SSG Secretariat had taken place. A new constitution has been proposed for SSG's this is currently being re-drafted and should be available for acceptance in the near future. It was agreed that a meeting of the voting members of the SSG will be arranged to discuss the new constitution.
- 5.4 The Chairman and Idwal W Williams had attended the NSG Forum in Manchester on the 4, 5 and 6 November. The NDA's Business Plan for 2008/11 had been discussed. The draft business plan is out for consultation until 26 January 2009

and it was agreed that a copy of the business plan should be sent to all voting members of the Trawsfynydd SSG with any comments to be returned to Richard Foxhall or Karen Hughes.

Action : Karen Hughes to forward copy of Business Plan to voting members.

6. Site Director's Report

6.1 Dr Phil Sprague gave a visual presentation of work and progress at the Site.

6.2 Safety

Days since a Lost Time Accident – 817

Days since Last Recordable Injury - 233

Recordable Incidents - 1.

Days Away Case Rate - 0

Average days absence - 5.12 (this is below the national average)

He explained that safety is a very important factor on Site.

6.3 Project Update

6.3.1 ILW Store – the store is nearing commissioning and should hopefully be fully commissioned in June/July 2009. It has recently won a Concrete Society construction merit award.

6.3.2 Height Reduction Works – Four major projects are taking place before the roof removal works begin.

6.3.3 Boiler Removal – 38 of the 48 sections have already been completed.

6.3.4 Capping Roof – The project is well underway with work on Reactor 2 being further advanced than Reactor 1.

6.3.5 MAC – This has been completed in Reactor 1 and Reactor 2 should be completed by March 2009. This is the first waste stream retrieval in the whole of Magnox North.

6.3.6 FED Retrieval – Progressing well with North FED being well advanced. This is a critical path to the completion of the whole site.

6.3.7 Resin – Bulk retrieval is now completed with 1,763 drums filled. These will be moved to the ILW Store once it has been commissioned.

6.3.8 Ponds Scabbling – All the water has been removed and 2 of the 4 lanes have been cleared with 56 tons of concrete which filled 66 scabbled waste containers having been sent to Cumbria.

6.3.9 Active Waste Vaults – 8 of the 9 vaults have been emptied with 51m³ of waste having been reduced to 16m³ of intermediate level waste.

6.3.10 Visits – A number of visits have taken place over the past months including Jane Davidson WAG, David Jones MP and Lord Dafydd Elis Thomas AM.

6.3.11 Socio-economic

Employment

• staff	217	local	202
• agency	34	local	20
• contractors	<u>290</u>	local	<u>158</u>
Total	<u>541</u>	local	<u>380</u>

(not all agency and contractors are full time)

6.3.12 Community support

Sponsorship of local organisations and events budget £10,000 (estimated to end March 2009).

Limited sponsorship is available for regeneration projects up to £5,000 per project within NDA criteria - applications for higher funds direct to NDA via site.

Sponsorship for Bala National Eisteddfod 2009 - £50,000 (already paid)

Educational Support

Education Outreach Support restarted three years ago and over 1,000 primary school pupils and over 200 secondary school pupils have attended various activities at the Conference and Induction Centre. Also over 50% of Meirionnydd primary schools and secondary schools have been supported by the Site.

Other educational activities and support include annual schools quiz, formal work placement scheme, school visits, annual Science Festival, K'nex Challenge, ICE Bridge Building Challenge.

6.4 NDA Business Plan

It was reported that 2009-2012 Draft Business Plan has been released for consultation and the estimated funding levels for the site are as follows:

2009-10 - £50.4m

2010-11 - £53.8m

2011-12 - £65.7m

6.5 Cllr Meredydd Williams – When are you hoping to complete the project?

The year 2023 has been noted in the plan but we are hoping to reduce that by 2 or 3 years – that is completion of care and maintenance not final site clearance.

6.6 Cllr Morris Jones – How many people will be employed on Site then?

Twenty or thirty employees at the most and they will be mainly security personnel.

6.7 Cllr Meredydd Williams – Is there a timetable for reducing the workforce and will it be scaled down?

It will be scaled down and the nature of the work will change as the project goes forward.

7. Site Health Physicist's Annual report

7.1 Robin Ward summarized the annual results for the site stating that all discharges to the lake and atmosphere have remained within the limits set by the Environment Agency.

7.2 Maximum radiation dose to the public remains well within the limit, while radiation doses to all personnel working on site, continue to be at very low levels.

7.3 A programme is in place to improve environmental performance.

7.4 The Caesium 137 discharge into the lake remains at a very low level.

7.5 The Environment Agency is reviewing all discharges and is lowering the authorised limit.

- 7.6 Lakewater activity remains essentially 0 for detection.
- 7.7 Twenty ISO low level waste containers have been sent to Drigg during 2008, being more than any other site.
- 7.8 Copies of the Site Health Physicist Annual report 'Discharge of Radioactive Liquid Effluents & Environmental Monitoring Results to October 2008' were available at the meeting. Further copies are available from Secretariat.

8. Report from Emergency Planning Consultative Committee

- 8.1 Mr Robin Ward explained that Lisa Conway had attended the meeting in his absence on the 23 September 2008.
- 8.2 Emergency Exercises - The level 1 demonstration of the site's emergency arrangements to the NII was held on 13th May 2008. The exercise, codename Dragoon, was a daytime exercise which unfortunately meant that the North Wales Fire and Rescue Service was unable to participate. The Welsh Ambulance Service however did participate. The exercise was deemed an adequate demonstration of the arrangements.
- 8.3 A large number of training days and exercises had also taken place from the end of March through to early May. These training and exercise days were also used to introduce new members to the scheme with one of the exercises used to enable a prospective Emergency Controller to be observed in charge of an event.
- 8.4 Wylfa also informed that an emergency exercise was held at Maentwrog on 15 October 2008 with all three emergency services taking part.
- 8.5 National Issues - Work continues on the guidance for the recovery stage of a major nuclear accident.
- 8.6 There has been an increasing move towards joint exercises between emergency and security arrangements however with DBERR leading on Emergency Planning and the Home Office leading on security there is potential for some confusion. It was however stated that the NDA document makes it clear that on Site the Emergency Controller will be in full control.
- 8.7 There are intentions to kick start the Flu Pandemic Plan as there has been a bit of a lull.
- 8.8 The next meeting of the Emergency Planning Consultative Committee will be held at Wylfa on 17 March 2009.
- 8.9 Copies of the EPCC report were made available at the meeting and further copies are available from the Secretariat.

9. Report by NII Site Inspector

- 9.1 Mr Peter Ford reported that the license condition inspections are generally satisfactory but there are a few issues that need attention but he explained that the Site have plans in place to improve the structures. He informed the meeting that Ian Bretherton will be taking over his role and he was wished the best for the future.
- 9.2 Copies of the quarterly report were made available at the meeting and further copies are available from the Secretariat.

10. Report by the Environment Agency

- 10.1 Mr Andrew Fairhurst was unwell and was therefore unable to attend the meetings, however, copies of his report were made available at the meeting and further copies are available from the Secretariat.

11. Report by the Food Standards Agency

- 11.1 Stuart Conney gave an overview and summary of the results of the amount of Radioactivity in Food and the Environment from the vicinity of the Trawsfynydd site. Results showed that doses are well within recommended limits
- 11.2 The Radioactivity in Food and the Environment report (RIFE) was being published on 1 December 2008 and copies should be available at the end of the week.
- 11.3 Copies of Stuart Conney's reports are available from the Secretariat.
- 11.4 Cllr Meredydd Williams – Has radioactivity increased in sheep?
There are no increases and also failures are decreasing.

12. Report by NDA

- 12.1 Glenn Vaughan reported that the NDA have secured the highest amount of funding from the government and the objectives are detailed in the business plan. He explained that the NDA has embarked on an asset management review with regard to Wylfa and the NDA/EDF are discussing a joint marketing agreement. He further reported that the NDA has completed one of the largest Nuclear Management (MANO) competition of other sites and as a result they are taking lessons learnt to develop a forward competition strategy.
- 12.2 Cllr Meredydd Williams – Discussions are taking place regarding the setting up of a Property Trust of the NDA property and assets in Trawsfynydd, when will the information required by the proposed Trust be available?
The NDA are looking at a way forward for setting up a Trust and the information should be available by the end of March 2009.

13. Any Other Business

- 13.1 Idwal W Williams reported that the strategy discussed at the meeting in Manchester highlighted that it is imperative to keep the branch railway line between Trawsfynydd Lake Halt and Blaenau Ffestiniog in order to transport LLW. The Chairman added that it is also important for future developments.
- 13.2 The Chairman concluded by thanking all for attending and wished every one a Merry Xmas and a Happy New Year. He also asked the Site Director whether it would be possible to arrange for SSG members to visit the ILW Store so that they can see for themselves that the waste is being kept safely. The Site Director confirmed that this could be arranged.
Action: Richard Foxhall to arrange visit.

14. Date and time of next meeting

The next meeting will be held on Monday 1 June 2009 at 11.00 a.m. at the Conference and Induction Centre Trawsfynydd Site.